

Cleaning Schedule and Check list			
Kitchen	Visit	Periodic	Check
Clean all surfaces, paintwork , tiles and appliances			
Clean all kitchen units			
Clean and sanitise microwave each visit.			
Check and clean oven and grill and hob each visit			
Clean wipe extractor check filters			
Degrease extractor filters as required			
Defrost Fridge freezer dispose of any left food items clean sanitise internally and externally and switch back on.			
Periodically pull out dishwasher and clean behind			
Check crockery /cutlery and glassware itinerary and report any breakages, clean any dirty items			
Clean internal of drawers and cupboards			
Internal windows, frames and blinds as required			
Vac/sweep and mop flooring			
Empty Bins dispose of rubbish and clean			
High dusting			
Wipe pictures/mirrors as required			
Lay out consumables for new guests			
Lounge	Visit	Periodic	Check
Clean all surfaces and paintwork			
Internal windows and frames as required			
Vac/sweep and mop flooring			
Empty Bins and clean			
High dusting			
Wipe pictures/mirrors as required			



Hall Stairs and landing	Visit	Periodic	Check
Clean all surfaces and paintwork			
Vacuum flooring			
High dusting			
Wipe pictures/mirrors as required			
Bathroom	Visit	Periodic	Check
Clean all surfaces and paintwork			
Clean all vitreous surfaces and clean and polish bright work			
Descalc sanitary fittings and shower head periodically			
Clean plug traps and overflows as required			
Internal windows and frames as required			
Replace towelling with fresh			
Remove linen and towels for laundering and ironing			
Vac/sweep and mop flooring			
Empty Bins and clean			
High dusting			
Wipe/clean mirrors			
Bedrooms	Visit	Periodic	Check
Strip and remake Bed with fresh linen			
Replace towelling with fresh			
Remove linen and towels for laundering and ironing			
Clean all surfaces and paintwork			
Internal windows and frames as required			
Vac/sweep and mop flooring			
Empty Bins and clean			
High dusting			
Wipe pictures/mirrors as required			

