



PROPERTY INSPECTION REPORT

Property address:

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Prepared by:

Garry Burton, Property Inspector

Tenant/s:

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Date Arranged:

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Property Image



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Visit Date		Completed By:	
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Tenant:	Present / Not Present (delete as appropriate)
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Summary

Overall condition of Property

External

	Maintenance Required? Yes / No	What/When? (Urgent/Routine/Future) (continued overleaf if required)
Roof/Tiles		
Gutters		
Windows		
Fences/Gates		
Garden		
Garage/Outbuildings		
Communal Areas		

Internal

	Maintenance Required?		What/When? (Urgent/Routine/Future) (continued overleaf if required)
	Yes	No	
Porch/Lobby			
Hallway			
Kitchen/Diner			
Kitchen Appliances			
Utility			
Cloakroom			
Reception 1			
Reception 2			
Stairs			
Main Bathroom/Toilet			
Bedrooms Including En-Suites			
Bed 1			
Bed 2			
Bed 3			
Bed 4			
Bed 5			
Other Rooms			
Smoke & Co Alarms to be checked			

Maintenance Required - Continued Here if Required

Detail Here Any Breakages/Damage and note whether Landlord or Tenant Responsibility

Details of Outstanding Repairs Reported but yet to be Completed

Next Visit

Is a further visit required ahead of next scheduled Management Visit:

Yes No If YES, When:

Declaration

I confirm this management visit report is an accurate reflection of the property as of this date.

Tenant's Signature

For Geo Hallam & Sons

Date

This report does not comprise a detailed check against any inventory and is only intended as a guide to the general condition of the property